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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 18 June 1958

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 24
11 June - 17 June 1958

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ACTIVITIES

A. On Monday, 16 June, Writing Workshop No. 20 began with nine students. Four are from the DD/P, three from the DD/I, and two from the DD/S.

B. On Thursday, 12 June, [redacted] to discuss plans for developing an area course for ORR Industrial Register analysts.

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C. On Friday, 13 June, [redacted] Assistant Training Officer of the Industrial Register/ORR, to discuss whether or not a science familiarization course for Industrial Register analysts would be useful, and, if so, what kind of course would be necessary.

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D. During the past week [redacted] has been meeting with [redacted] TLO/ORR, to discuss plans for developing a research techniques course for ORR. Later this week Dr. [redacted] will meet with Division training officers to discuss ORR needs for such a course.

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E. During the past week [redacted] attended orientation briefings on the functions of each branch and each staff of OSI. In connection with work he is doing on the OSI training curriculum, [redacted] is reviewing memoranda on OSI Division training needs recently submitted by Division chiefs to the OSI Training Liaison Officer.

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*guests are made by IR,
they can be met w/in existing
staff & program.*

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F. On Wednesday, 18 June, [] lectured to the IO class. His subject was "Production of Finished Intelligence."

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G. On Friday, 13 June, [] attended the DTR staff meeting.

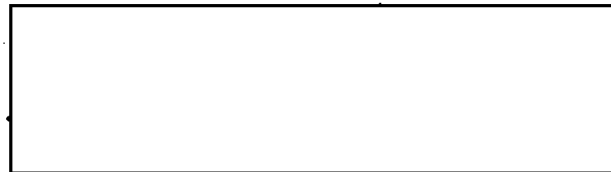
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III. PERSONNEL NOTES

A. [] has been asked to participate in the Washington Adult Reading Improvement Association (ARIA) at the D. C. Teachers College on []. She has requested security approval to explain to the ARIA group the goals and methods of the CIA reading course and how these goals differ from those of adult reading courses.

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She is one of 3 being considered by CIA for a GS-9 to 11 Rdg. Imp. Instructor. No decision called for, yet. EH



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